



your TPM & Operational Excellence Partner

CTPM Site Subscription Support Material

CTPM's Site Subscription service has been established to assist sites to further progress their TPM & Operational Excellence journeys.

CTPM – The Centre for Australasian TPM & Lean has been assisting sites for over 25 years to engage and develop their people as they strive for Total Productive Maintenance (TPM) and Operational Excellence using our proven Australasian TPM & Lean approach. As such we have built up a significant knowledge base of training and support material.

Contents

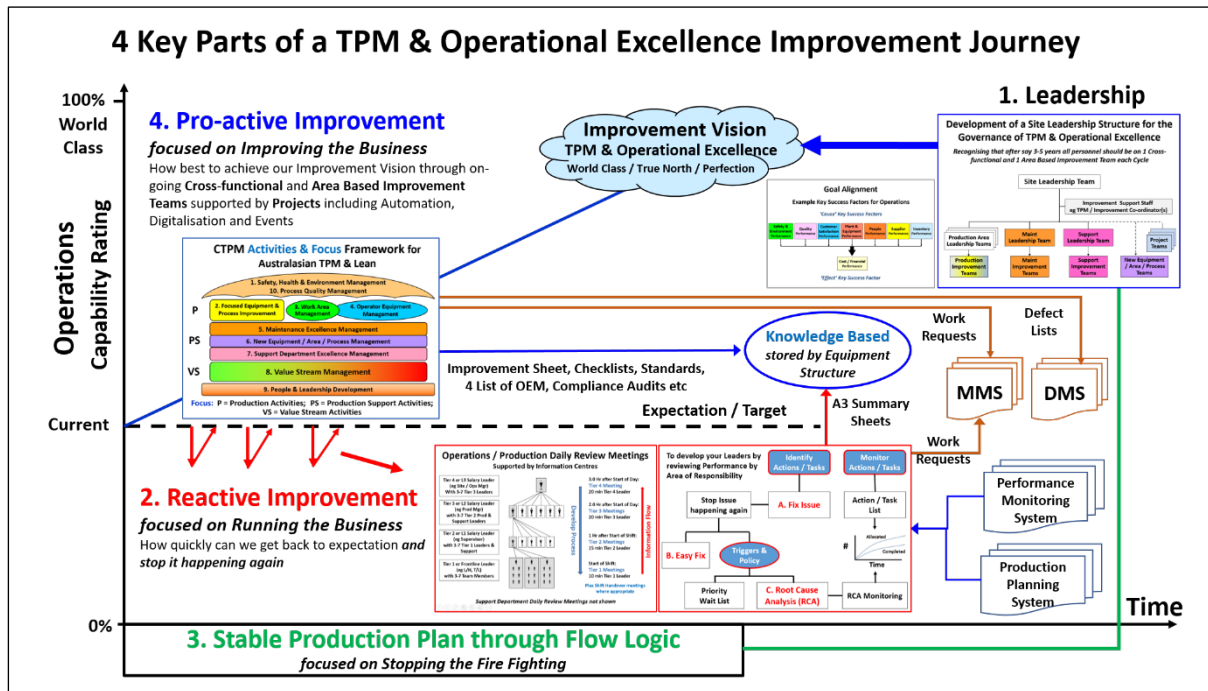
Section	Page
Subscription Content	3
1. Leadership	4
2. Reactive Improvement	6
Element 1. Supportive Organisation Structure; and Element 2. Effective Frontline Leaders	6
Element 3. Appropriate Measures with Expected Targets; Element 4. Structured Daily Review Meetings; and Element 5. Visual Information Centres	7
Element 6. Frontline Problem Solving Root Cause Analysis Capability	8
Element 7. Rapid Sharing of Learning Capability	9
3. Stable Production Plan	10
4. Pro-active Improvement	11
Activity 1. Safety & Environment Management	11
Activity 2. Focused Equipment & Process Improvement	12
Activity 3. Work Area Management / Enhanced 5S	14
Activity 4. Operator Equipment Management / Enhanced Autonomous Maintenance	16
Activity 5. Maintenance Excellence Management	18
Activity 6. New Equipment / Area / Process Management	19
Activity 7. Support Department Excellence Management	20
Activity 8. Value Stream Management	21
Activity 9. People & Leadership Development	23
Activity 10. Process Quality Management	24

For further information about CTPM's Site Subscription service or our Australasian TPM & Lean approach to the TPM & Operational Excellence Improvement Journey, please contact CTPM Founder & President, Ross Kennedy on +61 2 4226 6184 or via email ross.kennedy@ctpm.org.au, or visit CTPM's web page at www.ctpm.org.au

Subscription Content

CTPM's Site Subscription provides subscribers with access to support material based on:

1. **Leadership** through *Visions, Philosophy & Goal Alignment*;
2. **Reactive Improvement** through *Effective Daily Management*;
3. **Stable Production Plan** through *Flow Logic*; and
4. **Pro-active Improvement** through *On-going Improvement Activities*.



The support material available for subscribers to access in the above four categories include:

- **Webinars** – Short 30min video sessions on a specific Continuous Improvement topic;
- **How-To Booklets** – Comprehensive detailed guideline on a Continuous Improvement activity;
- **Technical Articles (E-Techs)** – Practical learnings from a specific Continuous Improvement topic;
- **Client Case Studies (E-News)** – Client approved short article showcasing the success and progression of their sites Continuous Improvement activities;
- **Manuals & Workbooks** – Team member and leader guides for improvement teams which will be available via request to download within annual limitations as outlined in 'Further Benefits of Subscription' below; and
- **Tools** – Support items for the specific improvement teams.

1. Leadership

Leadership – Visions, Philosophy & Goal Alignment

Webinars			
#	Topic / Title	Date Published	Presenter
1	Understanding the TPM & Operational Excellence Improvement Journey	3 June 2021	Ross Kennedy
2	Addressing Barriers encountered on your TPM & Operational Excellence Journey	11 March 2021	Ross Kennedy
3	Developing and Communicating Improvement Visions to support your TPM & Operational Excellence Journey	11 February 2021	Ross Kennedy
4	Planning or reviewing your TPM journey – Key Considerations	12 February 2020	Ross Kennedy
5	Preparation required to strive for Operational Excellence through Australasian TPM & Lean	19 September 2019	Ross Kennedy
6	Getting TPM to Work and Sustain – the Equipment part of Lean	15 August 2019	Ross Kennedy
7	Getting buy-in from the Frontline / Shopfloor for your Operational Excellence journey	18 July 2019	Ross Kennedy
8	TPM – 30 years on	9 May 2019	Ross Kennedy
9	How to find the time for Continuous Improvement	17 October 2018	Rebecca Kennedy
10	Why you need Continuous Improvement & Lean in your Office and / or Service Business	15 August 2018	Rebecca Kennedy
11	Embedding a Culture of Continuous Improvement using a CI Master Plan	20 June 2018	Rebecca Kennedy
12	Creating a Lean Philosophy to support Consistency of Purpose for Improvement	6 February 2018	Ross Kennedy

How-To Booklets		
#	Topic / Title	Date Published
1	Site Governance of the TPM & Operational Excellence Journey	7 June 2021
2	Creating a Lean Philosophy to support Consistency of Purpose	19 August 2019

E-Tech Articles		
#	Topic / Title	Date Published
1	Identifying and Managing Future Shock	5 March 2021
2	30 Years since the western world first learnt about Total Productive Maintenance (TPM) – but do we really understand it?	22 March 2019
3	What Gets Measured Gets Done!	23 August 2017
4	The Importance of a Continuous Improvement Strategy	25 November 2016
5	Achieving Perfect Equipment Performance at the lowest Cost	16 September 2016
6	Creating an Operator Excellence Vision	2 December 2014

E-News Articles			
#	Title	Date Published	Company
1	Tandung Mayang - Decide, Commit and Succeed in the CI Journey to Operational Excellence	October 2015	PT Kitadin Tandung Mayang Open Cut Coal Mine – Indonesia
2	The Challenge for Leadership Thinking	October 2015	TPM & Lean Forum 2015
3	Benchmarking Operations Capability of Australian Industry	May 2015	CTPM

E-News Articles			
#	Title	Date Published	Company
4	Indominco Coal Operations in Indonesia achieves Level 4 Excellence Award	March 2015	PT Indominco Mandiri Coal Operations – Indonesia
5	Tandang Mayang Open Cut Coal Mine achieves Level 5 Excellence Award	March 2015	PT Kitadin Tandung Mayang Open Cut Coal Mine – Indonesia
6	Excellence is our Passion @ Henkel	February 2015	Henkel – Seven Hills NSW
7	Goodman Fielder commencing the next phase of their Continuous Improvement Journey	February 2015	Goodman Fielder Dairy – Longburn NZ
8	AstraZeneca Searching for Operations Excellence	September 2014	AstraZeneca – North Ryde NSW
9	Stopping to Smell the Roses: The Power of 'Reflection'	April 2014	Dominion Salt – Tauranga NZ
10	Coopers Brewery release impressive Booklet to Celebrate and Outline 10 Years of Continuous Improvement	January 2014	Coopers Brewery – Regency Park SA

Training Manuals & Workbooks	
#	Title
1	Australasian TPM & Lean Awareness booklet
2	Australasian TPM & Lean Overview booklet
3	Site Leadership Team manual

Improvement Team Manuals & Workbooks	
#	Title
1	Pre-cycle Strategy Planning Session Workbook

Tools	
#	Title
1	Leadership Team Forms
2	Leadership Team Noticeboard

2. Reactive Improvement

Element 1. Supportive Organisation Structure

Element 2. Effective Frontline Leaders

Webinars			
#	Topic / Title	Date Published	Presenter
1	Importance and Development of wages Production Frontline Leaders (Leading Hands) to enable TPM & Operational Excellence	23 June 2020	Ross Kennedy
2	Developing the Structure & Discipline for successful Continuous Improvement	13 September 2018	Ross Kennedy
3	How to achieve effective Daily Management?	15 March 2018	Rebecca Kennedy
4	Assisting Frontline Leaders to Conduct Effective Start of Shift Meetings	10 October 2017	Ross Kennedy
5	Organisation Structure & Shift Roster for Operations Excellence	12 August 2014	Ross Kennedy

How-To Booklets		
#	Topic / Title	Date Published
1	Developing Production Frontline Leaders to support your TPM & Operational Excellence journey	30 May 2020

E-Tech Articles		
#	Topic / Title	Date Published
1	Ensuring your Organisation Structure & Shift Rosters support Operational Excellence	3 December 2018

Training Manuals & Workbooks	
#	Title
1	Daily Review Process Awareness Workshop Manual
2	Training Skills Module 1: Know your Learners – Booklet
3	Training Skills Module 2: Training Methods – Booklet
4	Leadership Skills Module 1: Time Management & Delegation – Booklet
5	Leadership Skills Module 2: Motivation & Accountability – Booklet
6	Leadership Skills Module 3: Evaluating Leadership – Booklet

Improvement Team Manuals & Workbooks	
#	Title
1	Daily Review Process Team Member Manual

Tools	
#	Title
1	Improvement Team Forms
2	Improvement Team Noticeboard

Element 3. Appropriate Measures with Expected Targets

Element 4. Structured Daily Review Meetings

Element 5. Visual Information Centres

Webinars			
#	Topic / Title	Date Published	Presenter
1	Evaluating the effectiveness of your Daily Review Meetings	12 November 2020	Ross Kennedy
2	Implementing Effective Daily Meetings	11 October 2018	Ross Kennedy
3	How to achieve effective Daily Management?	15 March 2018	Rebecca Kennedy
4	Achieving Effective Daily Management to stop Fire-Fighting	11 October 2016	Ross Kennedy

E-Tech Articles		
#	Topic / Title	Date Published
1	What Gets Measured Gets Done!	23 August 2017
2	Conducting Effective Daily Review Meetings	13 May 2016
3	The Need for Effective Reactive Improvement	1 August 2015
4	Chasing Targets vs Effective Reactive Improvement	14 April 2015

E-News Articles			
#	Title	Date Published	Company
1	Establishing a key foundation for Improvement at Garlo's Pies	December 2019	Garlo's Pies – Kingsgrove NSW
2	Getting the Improvement Basics Right at 3M	July 2019	3M – Guildford & Blacktown NSW
3	Effective Daily Management engages 3M Blacktown	September 2018	3M Separation and Purification Sciences – Blacktown NSW
4	Making Daily Management effective @ Internetrrix	August 2017	Internetrrix – Wollongong NSW
5	From Compliance to Passion at ALSCO - Port Kembla	July 2017	ALSCO – Port Kembla NSW
6	Kicking-off Continuous Improvement at Stolway	March 2017	Stolway – Unanderra NSW

Training Manuals & Workbooks	
#	Title
1	Daily Review Process Awareness Workshop Manual

Improvement Team Manuals & Workbooks	
#	Title
1	Daily Review Process Team Member Manual

Tools	
#	Title
1	Improvement Team Forms
2	Improvement Team Noticeboard

Element 6. Frontline Problem Solving Root Cause Analysis Capability

Webinars			
#	Topic / Title	Date Published	Presenter
1	Simple Problem Solving - Addressing Problems & Issues raised at Daily Review Meetings (Virtual Workshop)	17 May 2021	Ross Kennedy
2	Developing Root Cause Analysis Capability within your Workforce	26 May 2020	Ross Kennedy
3	Ensuring your RCA or LSS solutions are Effective	20 November 2018	Ross Kennedy
4	How to achieve effective Daily Management?	15 March 2018	Rebecca Kennedy
5	Developing the Problem Solving Skills of the entire workforce using a standard approach	6 December 2016	Ross Kennedy

E-Tech Articles		
#	Topic / Title	Date Published
1	Conducting Effective Daily Review Meetings	13 May 2016
2	The Need for Effective Reactive Improvement	1 August 2015
3	Chasing Targets vs Effective Reactive Improvement	14 April 2015

E-News Articles			
#	Title	Date Published	Company
1	Getting to the Root Cause at MM Kembla	December 2020	MM Kembla – Port Kembla NSW
2	Getting to the Root Cause at Snack Brands	December 2019	Snack Brands Australia – Smithfield & Blacktown NSW
3	Getting to the Root Cause at Snack Brands	September 2018	Snack Brands Australia – Smithfield & Blacktown NSW
4	Can Do approach to Problem Solving @ Snack Brands	July 2017	Snack Brands Australia – Smithfield & Blacktown NSW
5	CHH P&P Tasman Team Identify and Fix Root Causes	May 2015	Carter Holt Harvey Pulp & Paper Tasman – Kawerau NZ

Training Manuals & Workbooks	
#	Title
1	Frontline Problem Solving Root Cause Analysis Workshop Manual

Improvement Team Manuals & Workbooks	
#	Title
1	Frontline Problem Solving Root Cause Analysis Workbook

Tools	
#	Title
1	Frontline Problem Solving Root Cause Analysis A3 Summary Sheet with notes (7-Step Process Summary)
2	Cause & Effect Diagram Sheet
3	Why-Why Diagram Sheet

Element 7. Rapid Sharing of Learning Capability

Webinars			
#	Topic / Title	Date Published	Presenter
1	Getting Started with Industry 4.0	7 July 2020	FactoryWorx
2	Sustaining and Scaling Operational Excellence through Digitisation	11 June 2020	TeamAssurance
3	How to achieve effective Daily Management?	15 March 2018	Rebecca Kennedy

Training Manuals & Workbooks	
#	Title
1	Daily Review Process Awareness Workshop Manual

Improvement Team Manuals & Workbooks	
#	Title
1	Daily Review Process Team Member Manual

Tools	
#	Title
1	Improvement Team Forms
2	Improvement Team Noticeboard

3. Stable Production Plan

Flow Logic

Webinars			
#	Topic / Title	Date Published	Presenter
1	Creating a Stable Production Plan to support your TPM & Operational Excellence Improvement Journey	11 August 2020	Ross Kennedy

E-News Articles			
#	Title	Date Published	Company
1	The TPM & Lean Journey continues at Scott Safety	April 2018	3M Scott Safety – Guildford NSW
2	Production Planning was much simpler in 1986	October 2015	Multigate Medical Products – Villawood NSW
3	Planning for Success at Goodman Fielder Dairy	September 2015	Goodman Fielder Dairy – Longburn NZ

Training Manuals & Workbooks	
#	Title
1	Flow Logic Awareness
2	Flow Logic Overview

Improvement Team Manuals & Workbooks	
#	Title
1	Flow Logic Production Planning & Scheduling Stage 1
2	Flow Logic Production Planning & Scheduling Stage 2
3	Flow Logic Production Planning & Scheduling Stage 3
4	Flow Logic Production Planning & Scheduling Stage 4
5	Flow Logic Production Planning & Scheduling Stage 5

Tools	
#	Title
1	Process Flow Analysis Workbook
2	Value Stream Mapping Workbook
3	Improvement Team Forms
4	Improvement Team Noticeboard

4. Pro-active Improvement

Activity 1. Safety & Environment Management

Webinars			
#	Topic / Title	Date Published	Presenter
1	Using TPM to enhance Safety Performance at your site	23 August 2016	Ross Kennedy

E-News Articles			
#	Title	Date Published	Company
1	Introducing Green Lean Principles at Coleman Greig Lawyers	February 2017	Coleman Greig Lawyers – Parramatta NSW
2	Goodman Fielder Dairy war on waste Stops \$170,000 from going down the Drain!	January 2016	Goodman Fielder Dairy – Longburn NZ
3	Unleashing the Hidden Environmental Savings at Goodman Fielder Bakery in Malaga WA	February 2016	Goodman Fielder Bakery – Malaga WA
4	The Axle Assembly Cats claw their way to Success	January 2014	B&D Doors – Kilsyth VIC

Improvement Team Manuals & Workbooks	
#	Title
1	Special Micro Focused Equipment & Process Improvement – Hygiene Standards
2	Special Micro Focused Process Improvement – Waste Generation Reduction
3	Special Micro Focused Process Improvement – Waste Recycling Management
4	Special Micro Focused Process Improvement – Energy Reduction
5	Special Micro Focused Process Improvement – Power Reduction
6	Special Micro Focused Process Improvement – Effluent Waste Reduction

Tools	
#	Title
1	Improvement Team Forms
2	Improvement Team Noticeboard

Activity 2. Focused Equipment & Process Improvement

Webinars			
#	Topic / Title	Date Published	Presenter
1	How to get Production and Maintenance to work in Harmony to improve OEE	12 August 2021	Ross Kennedy
2	Resolving frustrations in the workplace by addressing Equipment Minor Stoppages	8 July 2021	Ross Kennedy
3	Understanding ALL the OEE Losses of a Production Line	8 September 2020	Ross Kennedy
4	The importance of Real-time Data Capture in Manufacturing	12 May 2020	OFS
5	Improving OEE to free up time for TPM Activities – Part 2	10 December 2019	Ross Kennedy
6	Improving OEE to free up time for TPM Activities – Part 1	12 November 2019	Ross Kennedy
7	Measuring OEE in Batch or Fixed Output Environments	15 March 2016	Ross Kennedy
8	Holistic approach to Set-up Time Reduction	18 June 2015	Ross Kennedy
9	Improvement Activity #2: Using Cross-functional Teams in the Workplace (Focused Equipment & Process Improvement)	11 March 2014	Jeremy Peacock
10	OEE – The most misused and abused indicator	10 September 2013	Ross Kennedy

E-Tech Articles		
#	Topic / Title	Date Published
1	What Gets Measured Gets Done!	23 August 2017
2	OEE: the most Misused and Abused Indicator	8 May 2015

E-News Articles			
#	Title	Date Published	Company
1	A new beginning for TPM at Baxter Healthcare	September 2020	Baxter Healthcare – Old Toongabbie NSW
2	Introducing structured Cross-functional Improvement Teams to Nestle Purina Petcare – Blayney	November 2019	Nestle Purina Petcare – Blayney NSW
3	Set-up Time and Planning Challenges at Scott Safety	October 2018	3M Scott Safety – Guildford NSW
4	Motivated by Losses & Frustrations at Scott Safety	October 2017	Scott Safety – Guildford NSW
5	Goodman Fielder's Irvines Pies restart their CI Journey	June 2016	Goodman Fielder Irvines – Auckland NZ
6	Re-invigorating Selleys Operational Excellence	May 2016	Selleys – Padstow NSW
7	The Labeller Speeds Up @ Coopers	February 2016	Coopers Brewery – Regency Park SA
8	Goodman Fielder Dairy war on waste Stops \$170,000 from going down the Drain!	January 2016	Goodman Fielder Dairy – Longburn NZ
9	CI Packing a Punch at Goodman Fielder Dairy	September 2015	Goodman Fielder Dairy – Longburn NZ
10	Aussie Cup Champions of 2015 on a Roll	September 2015	B&D Doors – Clontarf QLD
11	The CI Journey Begins @ Goodman Fielder Clayton	August 2015	Goodman Fielder Bakery – Clayton VIC
12	4MULA4 Team works on Set-up Time Reduction and Lifts OEE by 7%	July 2015	Goodman Fielder Dairy – Longburn NZ

E-News Articles			
#	Title	Date Published	Company
13	The Goodman Fielder's Culture Club Goes Full Monty and Saves \$30K	July 2015	Goodman Fielder Dairy – Longburn NZ
14	Reaching the Optimum Height @ Coopers	June 2015	Coopers Brewery – Regency Park SA
15	Coopers Brewery Hit the Road Running	June 2015	Coopers Brewery – Regency Park SA
16	B&D continue on their Improvement journey to Operations Excellence	May 2015	B&D Doors – Clontarf QLD
17	Fronting up to Cyclones @ B&D Doors QLD	October 2014	B&D Doors – Clontarf QLD

Training Manuals & Workbooks	
#	Title
1	Set-up Time Reduction (Quick Changeover / SMED) Awareness
2	Set-up Time Reduction (Quick Changeover / SMED) Overview

Improvement Team Manuals & Workbooks	
#	Title
1	Macro Focused Equipment & Process Improvement
2	Micro Focused Equipment & Process Improvement
3	Special Micro Focused Equipment & Process Improvement - Set-up Time Reduction (Quick Changeover / SMED)
4	Special Micro Focused Equipment & Process Improvement - Speed / Rate Loss
5	Special Micro Focused Equipment & Process Improvement - Quality Loss
6	Special Micro Focused Equipment & Process Improvement - Yield Loss Reduction
7	Special Micro Focused Equipment & Process Improvement - Hygiene Standards
8	Special Micro Focused Equipment & Process Improvement - Loose Item Control

Tools	
#	Title
1	Overall Equipment Effectiveness (OEE) Workbook
2	Set-Up Study Chart for Set-up Time Reduction Improvement Team
3	Improvement Team Forms
4	Improvement Team Noticeboard

Activity 3. Work Area Management / Enhanced 5S

Webinars			
#	Topic / Title	Date Published	Presenter
1	Creating a Visual Workplace in a multi-shift environment that locks in Improvements	10 December 2020	Ross Kennedy
2	Establishing an improved approach to 5S for Operations through Work Area Management	28 April 2020	Ross Kennedy
3	Setting and Managing Workplace Standards through 5S or Work Area Management	7 March 2019	Ross Kennedy
4	Development Game Plan for Shifts to support Operational Excellence through TPM & Lean / CI	5 December 2017	Ross Kennedy
5	An improved approach to 5S especially for multi-shift operations	21 June 2016	Larry Mazza
6	Improvement Activity #3: Work Area Management – The start of Production Area Based Team Improvement Activity	8 April 2014	Ross Kennedy

How-To Booklets		
#	Topic / Title	Date Published
1	Developing Production Frontline Leaders to support your TPM & Operational Excellence journey	30 May 2020
2	Preparation for Production Area Based Team Improvement & Work Area Management (enhanced 5S) – Edition 20	30 April 2020

E-Tech Articles		
#	Topic / Title	Date Published
1	Comparing 5S and Work Area Management	19 February 2016
2	Operator Development Game Plan	7 February 2018

E-News Articles			
#	Title	Date Published	Company
1	The Lean Journey continues at Nowra Chemicals	September 2018	Nowra Chemicals – South Nowra NSW
2	Creating a better Workplace at Yumaro	November 2016	Yumaro – Moruya NSW
3	Initiating Continuous Improvement at Yumaro	July 2016	Yumaro – Moruya NSW
4	No Slacking off on Bottling Line 1 @ Coopers	February 2016	Coopers Brewery – Regency Park SA
5	Practice makes Perfect at B&D Doors Kilsyth	January 2015	B&D Doors – Kilsyth VIC
6	Fibre Optics comes together to WAM their Workplace	December 2014	Fibre Optics – Bulli NSW
7	WAM Wednesday at Dominion Salt	September 2014	Dominion Salt – Tauranga NZ
8	Acacia Joinery at the Half-way Mark	June 2014	Acacia Joinery – Bellambi NSW
9	Stepping into the Warehouse at Coopers	September 2013	Coopers Brewery – Regency Park SA
10	Clear-up makes SUPRA Boats Super	December 2012	Ride Australia – Nowra NSW

Training Manuals & Workbooks	
#	Title
1	Team Skills Module 1: Team Effectiveness – Booklet

Training Manuals & Workbooks

#	Title
2	Team Skills Module 2: Effective Improvement Team Meetings – Booklet
3	Team Skills Module 3: Presentation Skills – Booklet
4	Team Skills Module 4: Decision Making & Problem Solving – Booklet
5	Team Skills Module 5: Dealing with Difficult People – Booklet
6	Team Skills Module 6: Conflict Resolution – Booklet
7	Team Skills Module 7: Negotiation Techniques – Booklet
8	Team Skills Module 8: Appreciation of Individual Strengths & Weaknesses – Booklet
9	Team Skills Module 9: Giving and Receiving Feedback – Booklet
10	Team Skills Module 10: Planning & Prioritising – Booklet

Improvement Team Manuals & Workbooks

#	Title
1	Work Area Management / 5S workbook
2	Work Area Management / 5S Team Leader User Guide workbook

Tools

#	Title
1	Clear-up Tags
2	Team Skills Self-Assessment Tool
3	Improvement Team Forms
4	Improvement Team Noticeboard

Activity 4. Operator Equipment Management / Enhanced Autonomous Maintenance

Webinars			
#	Topic / Title	Date Published	Presenter
1	Role of Operators & Maintainers in a Clean for Inspection	9 September 2021	Ross Kennedy
2	Establishing an effective Clean for Inspection Process to support TPM	7 April 2020	Ross Kennedy
3	Establishing an Effective Defect Management System to support TPM	12 March 2020	Ross Kennedy
4	Improving Plant / Equipment / Machine Reliability through Operator engagement	13 March 2018	Ross Kennedy
5	The Challenges of Introducing Operator Equipment Care	10 February 2015	Ross Kennedy
6	The 3 Levels of Reliability for Operations Excellence	9 September 2014	Larry Mazza
7	Improvement Activity 4 – Production Area Based Team Improvement Activity (Operator Equipment Management)	13 May 2014	Ross Kennedy
8	How do we run our plants – by Magic, Art or Science?	12 June 2013	Ross Kennedy
9	Operator Equipment Care – what does it really mean	8 May 2013	Ross Kennedy

How-To Booklets		
#	Topic / Title	Date Published
1	Understanding Total Productive Maintenance (TPM)	17 July 2016
2	Preparation for Operator Equipment Management Step 3 – Edition 8	7 July 2017
3	Preparation for Operator Equipment Management Step 1 – Edition 8	10 February 2015

E-Tech Articles		
#	Topic / Title	Date Published
1	The Reliability Theory behind TPM – Understanding the Nature of Failure	1 August 2019
2	The 3 Levels of Reliability	20 September 2015
3	Creating an Operator Excellence Vision	2 December 2014

E-News Articles			
#	Title	Date Published	Company
1	Improving Machine Reliability at Temperzone	January 2018	Temperzone Australia – Blacktown NSW
2	Clean for Inspection @ Campari Derrimut	March 2016	Campari Australia – Derrimut VIC
3	Clean for Inspection activity @ Orora	June 2015	Orora St Regis Bates – Keon Park VIC
4	Establishing Basic Equipment Conditions	October 2014	Dominion Salt – Tauranga NZ
5	The Value of Shared Learning	July 2014	New Zealand Sugar – Auckland NZ
6	Frontline Equipment Care begins at Sugar Australia Croydon	January 2014	Sugar Australia – Croydon VIC

Training Manuals & Workbooks	
#	Title
1	Team Skills Module 1: Team Effectiveness – Booklet

Training Manuals & Workbooks	
#	Title
2	Team Skills Module 2: Effective Improvement Team Meetings – Booklet
3	Team Skills Module 3: Presentation Skills – Booklet
4	Team Skills Module 4: Decision Making & Problem Solving – Booklet
5	Team Skills Module 5: Dealing with Difficult People – Booklet
6	Team Skills Module 6: Conflict Resolution – Booklet
7	Team Skills Module 7: Negotiation Techniques – Booklet
8	Team Skills Module 8: Appreciation of Individual Strengths & Weaknesses – Booklet
9	Team Skills Module 9: Giving and Receiving Feedback – Booklet
10	Team Skills Module 10: Planning & Prioritising – Booklet

Improvement Team Manuals & Workbooks	
#	Title
1	Operator Equipment Management Stage 1 Step 1 workbook
2	Operator Equipment Management Stage 1 Step 1 Team Leader User Guide workbook
3	Operator Equipment Management Stage 1 Step 2 workbook
4	Operator Equipment Management Stage 1 Step 2 Team Leader User Guide workbook
5	Operator Equipment Management Stage 1 Step 3 workbook
6	Operator Equipment Management Stage 1 Step 3 Team Leader User Guide workbook
7	Operator Equipment Management Stage 2 Step 4 workbook
8	Operator Equipment Management Stage 2 Step 4 Team Leader User Guide workbook
9	Operator Equipment Management Stage 2 Step 5 workbook
10	Operator Equipment Management Stage 2 Step 5 Team Leader User Guide workbook
11	Operator Equipment Management Stage 3 Step 6 workbook
12	Operator Equipment Management Stage 4 Step 7 workbook

Tools	
#	Title
1	Operator Equipment Management Steps 1 to 7 Summary Matrix
2	Defect Tags
3	Team Skills Self-Assessment Tool
4	Improvement Team Forms
5	Improvement Team Noticeboard

Activity 5. Maintenance Excellence Management

Webinars			
#	Topic / Title	Date Published	Presenter
1	How to get Production and Maintenance to work in Harmony to improve OEE	12 August 2021	Ross Kennedy
2	Enabling Maintenance to support TPM during your Operational Excellence transformation	22 October 2019	Ross Kennedy
3	Getting the most from your Maintenance Resources	14 July 2015	Ross Kennedy
4	The challenges of enhancing Maintenance Capability to support Operator Equipment Care	17 March 2015	Ross Kennedy
5	The 3 Levels of Reliability for Operations Excellence	9 September 2014	Larry Mazza
6	Improvement Activity 5 - Maintenance Excellence Management	5 June 2014	Ross Kennedy

How-To Booklets		
#	Topic / Title	Date Published
1	Examining the Processes of RCM and TPM	14 October 2019

E-Tech Articles		
#	Topic / Title	Date Published
1	The Reliability Theory behind TPM – Understanding the Nature of Failure	1 August 2019
2	The 3 Levels of Reliability	20 September 2015

E-News Articles			
#	Title	Date Published	Company
1	Australasian TPM Progresses at Baxter Healthcare	February 2021	Baxter Healthcare – Old Toongabbie NSW
2	A new beginning for TPM at Baxter Healthcare	September 2020	Baxter Healthcare – Old Toongabbie NSW
3	Skretting Australia creating Maintenance Excellence	May 2016	Skretting Australia – Cambridge TAS
4	Sugar Australia Yarraville is on the Boil	January 2014	Sugar Australia – Yarraville VIC

Training Manuals & Workbooks	
#	Title
1	Maintenance Excellence Management Awareness
2	Maintenance Excellence Leadership Team

Improvement Team Manuals & Workbooks	
#	Title
1	Micro Focused Maintenance Improvement
2	Micro Focused Maintenance Improvement - Knowledge Base
3	Micro Focused Maintenance Improvement - Materials Management
4	Micro Focused Maintenance Improvement - Planning & Scheduling
5	Micro Focused Maintenance Improvement - Lubrication

Tools	
#	Title
1	Improvement Team Forms
2	Improvement Team Noticeboard

Activity 6. New Equipment / Area / Process Management

Webinars			
#	Topic / Title	Date Published	Presenter
1	Taking a TPM Approach to New Equipment, Area, or Process	13 May 2021	Ross Kennedy
2	Setting up a New Work Area using best practice thinking	9 February 2016	Ross Kennedy

E-News Articles			
#	Title	Date Published	Company
1	Innovation the Key to Success at B&D	May 2015	B&D Doors – Revesby NSW
2	B&D continue on their Improvement journey to Operations Excellence	May 2015	B&D Doors – Clontarf QLD
3	B&D Doors & Openers generating a New Plan for Despatch	February 2015	B&D Doors – Clontarf QLD
4	Making the Work Area Bigger on the Inside at Goodman Fielder Dairy	December 2015	Goodman Fielder Dairy – Longburn NZ
5	Wrapping it all up at Coopers	October 2014	Coopers Brewery – Regency Park SA
6	Kiwis Crush Aussies... Again!	September 2014	New Zealand Sugar – Auckland NZ
7	Cycle 3 Improvement at ALMC Spotswood	January 2014	ALMC – Spotswood VIC
8	The TPM3 Improvement Journey Begins at ALMC	September 2013	ALMC – Spotswood VIC

Training Manuals & Workbooks	
#	Title
1	New Equipment Management Awareness

Improvement Team Manuals & Workbooks	
#	Title
1	Macro New Equipment Management - Design
2	Micro New Equipment Management - Design
3	Special Micro New Equipment Management - Install & Commission
4	New Area Management - Design & Install
5	New Area Management - Design Specification
6	New Process Management

Tools	
#	Title
1	Improvement Team Forms
2	Improvement Team Noticeboard

Activity 7. Support Department Excellence Management

E-News Articles			
#	Title	Date Published	Company
1	Introducing Green Lean Principles @ Coleman Greig Lawyers	February 2017	Coleman Greig Lawyers – Parramatta NSW
2	The BOM Squad at Goodman Fielder digs deep to find the Root Cause on the Irvines Pie Line	February 2016	Goodman Fielder Irvines – Auckland NZ
3	Packing in All the Right Ingredients at St. George Foodservice	January 2016	St. George Foodservice – Kingsgrove NSW
4	The Goodman Fielder Dairy Minions Deliver \$175,000 in Savings	November 2015	Goodman Fielder Dairy – Longburn NZ
5	Making things happen @ Multigate	January 2015	Multigate Medical Products – Villawood NSW
6	Getting a Clear View @ B&D Doors & Openers	January 2015	B&D Doors – Clontarf QLD
7	Customer Service Excellence at B&D	May 2013	B&D – Kilsyth VIC

Training Manuals & Workbooks	
#	Title
1	Support Department Excellence Management Awareness
2	Support Department Excellence Leadership Team
3	Process Capability Excellence Awareness
4	Process Capability Excellence Leadership Team

Improvement Team Manuals & Workbooks	
#	Title
1	Micro Focused Support Improvement
2	Special Micro Focused Process Improvement – Effluent Waste Reduction
3	Special Micro Focused Process Improvement – MPSA Misses
4	Special Micro Focused Process Improvement – NCR Damage Claims Reduction

Tools	
#	Title
1	Improvement Team Forms
2	Improvement Team Noticeboard

Activity 8. Value Stream Management

Webinars			
#	Topic / Title	Date Published	Presenter
1	Getting our Frontline to Identify and Address Waste in their Workplace	7 February 2019	Ross Kennedy
2	Why you need Continuous Improvement & Lean in your Office and / or Service Business	15 August 2018	Rebecca Kennedy
3	Continuous Improvement Strategy – Pro-active Improvement	9 May 2018	Rebecca Kennedy
4	An Introduction to Business Process Mapping	7 December 2017	Rebecca Kennedy

E-Tech Articles		
#	Topic / Title	Date Published
1	Continuous Improvement in Services	7 April 2017

E-News Articles			
#	Title	Date Published	Company
1	B&D National Initiative brings great Savings!	January 2016	B&D Doors NSW, QLD & VIC
2	Packing in All the Right Ingredients at St. George Foodservice	January 2016	St. George Foodservice – Kingsgrove NSW
3	Wilmar BioEthanol – Where has the yeast gone?	January 2015	Wilmar BioEthanol – Sarina QLD
4	B&D Doors & Openers generating a New Plan for Despatch	February 2015	B&D Doors – Clontarf QLD
5	Committed to the Customer	October 2013	Goulburn-Murray Water – Tatura VIC
6	Employees Drive Productivity at Parchem Construction Supplies	July 2013	Parchem – Brunswick VIC
7	Strong Start for the Sugar Fugals	January 2013	Sugar Australia – Yarraville VIC

Training Manuals & Workbooks	
#	Title
1	Value Stream Management Awareness
2	Value Stream Management Overview

Improvement Team Manuals & Workbooks	
#	Title
1	Macro Focused Process Improvement
2	Micro Focused Process Improvement
3	Special Micro Focused Process Improvement – Waste Generation Reduction
4	Special Micro Focused Process Improvement – Waste Recycling Management
5	Special Micro Focused Process Improvement – Energy Reduction
6	Special Micro Focused Process Improvement – Power Reduction
7	Special Micro Focused Process Improvement – Warehousing
8	Special Micro Focused Process Improvement – Warehouse Layout & Process for Green Stream
9	Special Micro Focused Process Improvement – Effluent Waste Reduction
10	Special Micro Focused Process Improvement – MPSA Misses
11	Special Micro Focused Process Improvement – NCR Damage Claims Reduction
12	Special Micro Focused Process Improvement – RM Stock Tracking / BOM Accuracy

Tools	
#	Title
1	Process Flow Analysis Workbook
2	Value Stream Mapping Workbook
3	Improvement Team Forms
4	Improvement Team Noticeboard

Activity 9. People & Leadership Development

Webinars			
#	Topic / Title	Date Published	Presenter
1	Developing Standardised Work for Production Frontline Leaders (wages Leading Hands) to enable TPM & Operational Excellence	21 July 2020	Ross Kennedy
2	Importance and Development of wages Production Frontline Leaders (Leading Hands) to enable TPM & Operational Excellence	23 June 2020	Ross Kennedy
3	Standardising the way things are done	10 April 2019	Ross Kennedy
4	Writing Effective Procedures for Operators and Maintainers	6 December 2018	Ross Kennedy
5	Frontline Leader Standardised Work	12 September 2017	Ross Kennedy
6	Getting your Operator Training and Support documentation right	12 April 2016	Ross Kennedy
7	Improving Line Performance through Skills Development	3 December 2015	Ross Kennedy
8	Developing Leaders for Operations Excellence	9 October 2014	Ross Kennedy

How-To Booklets		
#	Topic / Title	Date Published
1	Developing Production Frontline Leaders to support your TPM & Operational Excellence journey	30 May 2020
2	Understanding the concepts of Training Within Industry and Standardised Work	9 April 2019

E-Tech Articles		
#	Topic / Title	Date Published
1	Ensuring your Organisation Structure & Shift Rosters support Operational Excellence	3 December 2018
2	Operator Development Game Plan	7 February 2018
3	People Development through Cross-functional Teams	20 September 2015

E-News Articles			
#	Title	Date Published	Company
1	Australasian TPM Progresses at Baxter Healthcare	February 2021	Baxter Healthcare – Old Toongabbie NSW
2	B&D Doors & Openers – Clontarf achieve great results while personnel obtain Nationally Recognised Qualification	March 2017	B&D Doors – Clontarf QLD
3	Tower Building at Moduplay	May 2015	Moduplay – Unanderra NSW
4	Developing Skills to Standardise your Practices	October 2013	New Zealand Sugar – Auckland NZ
5	Adding Fun to the Team Skills Equation	November 2012	TPM & Lean Forum 2012

Training Manuals & Workbooks	
#	Title
1	People & Leadership Development Leadership Team
2	Team Skills Module 1: Team Effectiveness – Booklet
3	Team Skills Module 2: Effective Improvement Team Meetings – Booklet
4	Team Skills Module 3: Presentation Skills – Booklet

Training Manuals & Workbooks	
#	Title
5	Team Skills Module 4: Decision Making & Problem Solving – Booklet
6	Team Skills Module 5: Dealing with Difficult People – Booklet
7	Team Skills Module 6: Conflict Resolution – Booklet
8	Team Skills Module 7: Negotiation Techniques – Booklet
9	Team Skills Module 8: Appreciation of Individual Strengths & Weaknesses – Booklet
10	Team Skills Module 9: Giving and Receiving Feedback – Booklet
11	Team Skills Module 10: Planning & Prioritising – Booklet
12	Training Skills Module 1: Know your Learners – Booklet
13	Training Skills Module 2: Training Methods – Booklet
14	Leadership Skills Module 1: Time Management & Delegation – Booklet
15	Leadership Skills Module 2: Motivation & Accountability – Booklet
16	Leadership Skills Module 3: Evaluating Leadership – Booklet

Improvement Team Manuals & Workbooks	
#	Title
1	Micro Education & Training Base Skills
2	Micro Education & Training OEM-3 Lubrication Skills
3	Micro Education & Training Quality Skills
4	Micro Education & Training OEM-4 Planning
5	Micro Education & Training OEM-4 Preparation
6	Micro People Support Systems – Knowledge Base

Tools	
#	Title
1	Team Skills Self-Assessment Tool
2	Improvement Team Forms
3	Improvement Team Noticeboard

Activity 10. Process Quality Management

Webinars			
#	Topic / Title	Date Published	Presenter
1	Achieving Perfect Product Quality – The Role of Process Quality Management	15 April 2021	Ross Kennedy